

**BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK****LOCAL PLAN TASK GROUP**

**Notes from the Meeting of the Local Plan Task Group held on Wednesday,  
14th November, 2018 at 10.00 am in the Council Chamber, Town Hall,  
Saturday Market Place, King's Lynn PE30 5DQ**

**PRESENT:** Councillor R Blunt (Chairman)  
Councillors A Bubb, C J Crofts, J Moriarty, T Parish, D Tyler and Mrs E Watson

**Present under Standing Order 34:**

Councillor J Moriarty

**Officers:**

Amanda Driver, CIL Monitoring and Compliance Officer

Alex Fradley, Senior Planner

Alan Gomm, LDF Manager

Peter Jermay, Principal Planner (Policy) and Water Management Officer

**1 APPOINTMENT OF VICE-CHAIRMAN**

**AGREED:** Councillor C J Crofts be appointed Vice-Chairman for the meeting.

**2 APOLOGIES**

Apologies for absence were received from Councillors Mrs S Buck, M Peake and Miss S Sandell

**3 NOTES OF THE PREVIOUS MEETING**

The notes of the meeting held on 12 September 2018 were agreed as a correct record.

**4 MATTERS ARISING****Definition of a Garage**

The Planning Policy Manager undertook to clarify the definition of a garage from Norfolk County Council standards.

**5 DECLARATIONS OF INTEREST**

There were no declarations of interest.

6 **URGENT BUSINESS**

There was no urgent business.

7 **MEMBERS PRESENT PURSUANT TO STANDING ORDER 34**

Councillor J Moriarty for items 9 and 10.

8 **CHAIRMAN'S CORRESPONDENCE**

There was no Chairman's correspondence.

9 **LOCAL PLAN REVIEW - HOUSING NUMBERS AND PLACES**

The Planning Policy Manager/Senior Planner provided an overview of the Local Plan Review, in particular relating to the housing numbers.

The Planning Policy Manager/Senior Planner responded to comments and questions relating to:

- How many homes the Borough Council need to plan for within the Local Plan period.
- Potential impact on the local housing market.
- 5 year land supply.
- Deallocation of sites.
- Government ambition to deliver 300,000 homes per annum.
- Housing Delivery Test.
- Strategic growth sites - level of Borough Council input, infrastructure requirements and available funding.
- Employment areas.
- Neighbourhood Plans.
- Community Infrastructure Levy.

The Task Group adjourned at 11.20 am and reconvened at 11.27 am.

10 **LOCAL PLAN REVIEW: STRATEGIC POLICIES, DEVELOPMENT MANAGEMENT POLICIES, DOCUMENT STRUCTURE AND LAYOUT**

The Task Group received an overview on the Strategic Policies, Development Management Policies, Document Structure and Layout from the Planning Policy Manager, Principal Planner (Policy)/Water Management Officer, Senior Planner and the CIL Monitoring and Compliance Officer.

Officers responded to comments and questions relating to:

- The work being undertaken for the Local Plan Review – strategic policies and development management policies.
- Consultation exercise to be published on the Council's website where members of the public could access the document and submit comments.

11 **SCHEDULE OF MEETINGS 2019**

The Task Group noted and agreed the Schedule of Meetings 2019.

12 **DATE OF NEXT MEETING**

The next meeting of the Task Group will be held on 9 January 2019 at 10.00 am in Meeting Room 2-4, Second Floor, King's Court, Chapel Street, King's Lynn.

**The meeting closed at 12.00 pm**